

Richmond Township Board of Supervisors
Reorganizational Meeting Agenda
Tuesday, January 3, 2023
5:00 P.M.

A. Call to order

B. Reorganization:

1. Appointment of "temporary" Chairman and Secretary
2. Appointment of Chairman
3. Appointment of Vice-Chairman
4. Appointment of Secretary- Treasurer, Jen Galomb (with rate of compensation of \$60,029.00- as per 2023 final budget.)
 - a.) Treasurer's Bond- currently \$1,000,000
 - b.) Required signatures on Township checks- treasurer's plus one supervisor.
5. Appointment of depository of Township funds- First National Bank
6. Regular monthly meeting dates- as approved December 12, 2022.
7. Appointment of Township Solicitor – Hartman Valeriano Magovern Lutz
8. Adoption of Resolution 2023-01- appointment of Township Engineer, Zoning Officer, Code Official – Kraft Municipal Group, Inc. and Sewage Enforcement Officer- On-Lot- LTL Consultants.
9. Adoption of Resolution 2023-02- appointment of sewage enforcement officers- public sewer enforcement officers- Steckbeck Engineering.
10. Appointment of Emergency Management Coordinator – currently Joshua Young
11. Additional Board Appointments:
 - a) Planning Commission- Four-year term appointment- Ben Kemmerer- Adoption of Resolution 2023-03.
 - b) Zoning Hearing Board- Three -year term appointment- Todd Stitzel- Adoption of Resolution 2023-04
12. Adoption of Resolution 2023-05- Appointment of Herbein & Company, CPA, to audit the Township of Richmond Financial Records for 2022.
13. Adoption of Resolution 2023-06 – Appointment of Berks County Tax Claim Bureau
14. Adoption of corrected Resolution 2023-07- increase of flat rate per EDU on a quarterly basis from \$217.00 to \$220.00.

15. Motion to establish pe mile reimbursement rate for 2023 (the IRS rate- \$0.62/mile)
16. Appoint the Township Office to continue collection of the Amusement Tax.
17. Appointment of Tax Collector for the collection of fire and street light taxes.

2023 Wages- As per adopted 2023 final budget

18. Re-affirmation of Roadmaster – Robert Rarick- \$30.33/hour
19. Assistant Roadmaster- Cody Luckenbill- \$27.27/hour
20. Road crew- Justin Conrad- \$22.55/hour
21. PT-road crew- Keith Treichler- \$24.55/hour
22. PT laborers with CDL- \$24.75/hour
23. PT laborers without CDL- \$22.00/hour

2023 Annual Contributions

24. Fleetwood Public Library \$5,000.00
25. Local Government Program – Albright College \$100.00
26. Berks County Conservation District \$25.00
27. Continuation of the bi-weekly pay period (Monday -Sunday)
28. Payment of the bills between meetings (payroll, payroll taxes, utilities, and bills where discount can be received by the Township, truck fuel bills if not received before meetings and continuation of automatic transfers.)
29. Miscellaneous Business:
30. Public Participation- Business from the floor
31. Adjournment of Reorganizational Meeting