

Richmond Township Board of Supervisors
Monthly Meeting
Monday, August 8, 2022
7:00 P.M. prevailing time

Chairman Brian Wanner called the Richmond Township Board of Supervisors' monthly meeting to order at 7:05 P.M. in the Richmond Township Municipal Building. The pledge of allegiance followed.

I. ROLL CALL

In attendance at this meeting were Supervisors Brian Wanner, Sam Kemmerer and Scott Brinker; Jennifer Galomb, Township Manager/Secretary-Treasurer; Michelle Mayfield, Esq., Solicitor and members of the Walnuttown Fire Company

II. PUBLIC PARTICIPATION – AGENDA COMMENTS SESSION

NONE

III. APPROVAL OF MINUTES

A motion was made by Sam Kemmerer to approve the minutes from the July 11, 2022 Board of Supervisors monthly meeting, Scott Brinker seconded the motion. Motion carried unanimously.

IV. NEW BUSINESS

1.. Code Enforcement Report- Kraft Code Services

The Board acknowledged receipt of the Code Enforcement Report dated July 29, 2022. There was no one from Kraft Codes in attendance. The Board had stated that the solar farm field was mowed but needs to be mowed again. Attorney Mayfield stated that she would reach out to their attorney and get it handled.

2. SEO Report- LTL Consultants Ltd.

The Board acknowledged the receipt of the SEO report dated August 8, 2022 for activity from July 2022. Jen stated that there is 1 resident that is not in compliance with the district #2 pumping that LTL Consultants has a court date for. District #3 will be in the spring of 2023

3. Police Report from Chief Dale Ulshafer.

The Board acknowledged the receipt of the police report for the month of July 2022.

4. Virginville Fire Company Report.

The Board acknowledged the monthly report from the fire company and had no questions. Brian mentioned that they are having an open house on Saturday August 27th from 10:00 AM-3:00PM for Community Days. There will be a canine demonstration and Medivac Helicopter landing after 1:00 and search and rescue and tracking after 1:30.

5. Walnuttown Fire Company.

The Board acknowledged the monthly report from the fire company and had no questions.

6. Review Quote for New Website- SMRTGUYS

Sam Kemmerer had reviewed the quote and thought it was high. The Board asked Jen to keep searching.

7. Discuss invoices received for professional services on 255 Keller Rd. sewer-Ruscombmanor Township.

This will be discussed at next month's meeting when Attorney Hartman is back.

V. OLD BUSINESS

1. Progress on Huyett Ave. Maintenance Responsibilities

This will be discussed at next month's meeting when Attorney Hartman is back.

VI. ENGINEER'S REPORT

1. Discuss partial Letter of Credit Escrow Release- GT Church.

The Board reviewed the Kraft Engineering letter recommending the partial release of escrow in the amount of \$179,095.17, which would leave a remaining balance of \$36,800.28. A motion

was made by Brian Wanner to release \$179,095.17 of the escrow, Sam Kemmerer seconded the motion. Motion carried unanimously.

IX. SOLICITOR'S REPORT

1. Review of Delinquent Sewer Account Collections - PAMS

Attorney Mayfield reported that since it is in the middle of the billing cycle, she did not have a detailed delinquent report to be handed in, however she discussed that the property at 68 Walnuttown has a balance of \$1,517.00. She asked if the Board would like to have a letter sent to them regarding delinquency, the Board was in agreeance.

Property for Richards, they paid everything except for solicitor fees. A letter was sent to them asking for payment.

Property for Lutz/Schaeffer, the sheriff sale has commenced and when they arrived, they asked if they could discuss a payment plan but no contact was made since.

2. Discuss Jay's Auto -L.D. Escrow

Jawad Ahmad was in attendance and had asked what needed to be done in order for him to continue working on his land development project. The Board asked Mr. Ahmad to make sure that he takes care of the property and that there are no violations like grass growing or cars with signs on them, he needs to make an effort to get the plan finished and give the Board a time frame as to when it will be completed. Mr. Ahmad said he would work on getting a letter together with his time frame and deliver to the Township.

Mr. Ahmad had questioned if the Township would be okay with him doing the base layer of paving first and then in a year or two put the finish layer on, the Board was in agreeance with that.

X. STECKBECK ENGINEERING – SCOTT RIGHTS, P.E.

NONE

XI. MISCELLANEOUS BUSINESS

NONE.

XII. ROADMASTER'S REPORT

1. Roadwork Report

The board reviewed the roadwork report submitted by the Roadmaster.

XIII. SECRETARY - TREASURER'S REPORT

1. Payment of the Bills

General Fund

A motion was made by Sam Kemmerer to pay Check #10528 - Check #10571 including the electronic fund transfers in the amount of \$110,269.17 Scott Brinker seconded the motion. Motion carried unanimously.

State Fund

No checks were issued

Light Fund

A motion was made by Sam Kemmerer to pay Check# 2150 in the amount of \$663.68, Scott Brinker seconded the motion. Motion carried unanimously.

Richmond Township Sewer Fund

A motion was made by Sam Kemmerer to pay Check #2980 – Check #2992 including the electronic fund transfer in the total amount of \$53,066.02 Scott Brinker seconded the motion. Motion carried unanimously.

Walnuttown Fire Escrow

A motion was made by Sam Kemmerer to pay Check # 2151 & #2152 in the amount of \$72,175.24 Scott Brinker seconded the motion. Motion carried unanimously.

Virginville Fire Escrow

A motion was made by Sam Kemmerer to pay Check #2151 in the amount of \$779.50 Scott Brinker seconded the motion. Motion carried unanimously.

Jen made mention that We have not received our 2nd tranche of the ARPA funds as of yet but it is supposedly happening before the end of August. We did however receive a

portion of the funds from the townships and municipalities that did not apply or missed the deadline in the amount of \$597.84.

Brian Wanner mentioned that the tax collector will have sitting dates this month: Thursday August 18th, Monday August 22nd, Wednesday August 24th, Friday August 26th, Tuesday August 30th and Wednesday August 31st. All sitting dates are from 6:00PM-7:00PM at the Township Building

XIV. CHAIRMAN'S REPORT

NONE

XV. PUBLIC PARTICIPATION - BUSINESS FROM THE FLOOR

Ron Kurtz was in attendance and had asked if the Township could work with Service Electric to see if internet service could be brought to them. The houses between Mertz Road and School Road along Fleetwood Lyons Road, none of the houses have internet service as there is no cables for it. Service Electric was just in the area hooking up Weaver's Hardware with faster service but nothing was done for anywhere else. Brian mentioned that we just signed a new 10-year contract with Service Electric and asked Attorney Mayfield to check into the situation.

XVI. ADJOURNMENT

There being no further business, a motion was made by Brian Wanner to adjourn the meeting at 7:35 P.M. The motion was seconded by Sam Kemmerer. Motion carried unanimously.

Jennifer Galomb
Manager/Secretary-Treasurer, Richmond Township

Brian S. Wanner
Chairman, Richmond Township