

Richmond Township Board of Supervisors
Monthly Meeting
Monday, January 8, 2024
7:00 P.M. prevailing time

Vice-Chairman Sam Kemmerer called the Richmond Township Board of Supervisors' monthly meeting to order at 7:00 P.M. in the Richmond Township Municipal Building. The pledge of allegiance followed.

ROLL CALL

In attendance at this meeting were Supervisors Sam Kemmerer and Scott Brinker; Jennifer Galomb, Township Manager/Secretary-Treasurer; Chris Hartman, Esq., Solicitor and Scott Anderson, Township Engineer.

PUBLIC PARTICIPATION- AGENDA COMMENTS SESSION

Alan and Rebecca Shade were in attendance and had asked for the Boards guidance. Mr. Shade discussed that he has 2 parcels, on Park Road and Huyett and would like to combine them and sell them as one. Attorney Hartman discussed that there is a "paper road" that is in between both of his parcels that is not owned by Mr. Shade, they are owned by the original developers. He discussed and recommended that he hire a lawyer and look in to a quiet title action process.

APPROVAL OF MINUTES

A motion was made by Sam Kemmerer to approve the minutes from the December 11, 2023 Monthly Meeting, Scott Brinker seconded the motion. Motion carried unanimously.

A motion was made by Sam Kemmerer to approve the minutes from the January 2, 2024 Reorganizational Meeting, Scott Brinker seconded the motion. Motion carried unanimously.

NEW BUSINESS

Code Enforcement Report- Kraft Municipal Group

Jeff Fiant reviewed the report with the Board.

Jeff discussed that they are still receiving complaints regarding 604 Crisscross Road. Jeff mentioned that they have not increased the square footage of the area at all. Berks Surveying is working on a total site

plan for this property and should be available by next month. Jeff mentioned that until he receives that he cannot issue a zoning permit to state that they are in compliance.

330 Mine Road- Jeff mentioned that the permit for the building has been picked up and once it has been placed on the property he will go and inspect. They were supposed to have a hearing on Thursday, but they have granted the property owner a 30-day continuance to finalize this issue and be in compliance.

McCardles Pub property is looking better. The owner is in the process of selling and is working on removing the trash as best they can. He will keep an eye on the property.

Jeff discussed that a letter was sent to the resident from Lake Road that was requesting permission from the Township to have a hybrid wolf/dog as a pet. The letter stated that they must go through the process that the PA Game Commission has specified and that the Township will not be held liable if anything were to happen.

SEO Report- LTL Consultants Ltd.

The Board reviewed the report and had no questions.

Police Report- Fleetwood Police.

Corporal Arndt was in attendance and reviewed the report.

Virginville Fire Company Report.

The Board reviewed the report and had no questions.

Walnuttown Fire Company Report.

The Board reviewed the report and had no questions.

Motion to re-approve Resolution 2024-07- Increasing the quarterly EDU charge from \$220 to \$222.00 for 2024.

Jen discussed that the resolution was approved at our last meeting but the effective date was incorrect. The effective date should have read March 1, 2024. A motion was made by Sam Kemmerer to approve the resolution, Scott Brinker seconded the motion. Motion carried unanimously.

OLD BUSINESS

NONE

ENGINEER'S REPORT- Scott Anderson

Solar Farm

Scott Anderson discussed that he, Ron Kurtz, two members from Heelstone and a representative from Depcom had met and walked Ron's property to discuss the ongoing issues. The areas where the mats for the heavy equipment were placed, there was nothing done to it to bring it back to prior condition, which it was discussed will happen in the Spring. He also mentioned that there are three wooden poles from Met-Ed that are all in the Right-of-Way and no permits were obtained for them to be there. He will be reaching out to them to discuss.

Because the proper soil amendments must wait until Spring, the recent flooding and erosion has many residents concerned and would like feedback or assistance from the DEP since they have issued the NPDES permit for this project. Scott asked the Board if they would approve him sending a letter to the DEP asking for assistance or guidance with this. The Board had no issues with this and asked Scott to draft a letter up.

Grande- Open Space

Scott discussed that there are still two lights that have to be installed yet, which have to be in place before talks of dedication can happen. He has reached out to two groups regarding the open space and waiting to hear back on their ideas.

Jen had mentioned that she had received an email from a concerned resident asking if and when the lights in that development would be turned on. It was discussed that until the last of the lights are installed and an agreement is signed, there won't be any lights turned on.

Once the lights are installed and the open space plan has been decided on, the dedication can happen.

SOLICITORS REPORT

Delinquent Sewer Report

Attorney Hartman reviewed the report with the Board, and had stated that there was nothing he was asking for action on at the moment, it will be reviewed again next month.

Update on Walnuttown Sewer condemnation actions.

Attorney Hartman discussed that the money has been paid into court. What happens then is the money will now sit in court for five years and then send to the State of Pennsylvania if left unclaimed.

Motion to approve to advertise Ordinance 2024-01- PAMS Fee Schedule

This ordinance will allow us to change the fee schedule by resolution instead of amending an ordinance next time. A motion was made by Sam Kemmerer to advertise the ordinance, Scott Brinker seconded the motion. Motion carried unanimously.

STECKBECK ENGINEERING- Scott Rights, P.E.

Nothing to report

Miscellaneous Business

None

ROADMASTER'S REPORT

Review monthly road work report

The Board reviewed the road work report submitted by Robby.

Discuss tar and chip machine agreement

Robby mentioned that he had spoken to Attorney Hartman about the tar and chip machine agreement and there were a few items that needed to be updated on the agreement. Chris discussed that he had reached out to the solicitor of Albany Township to obtain a Word Document so that he can update the wording on it and recirculate it. Hopefully we should have something for the February meeting.

Open Space at Willow Crest - mowing

Robby had asked if the Township would be taking over the mowing in the open space or who is going to be responsible for it. Sam stated that it will eventually be our responsibility once the dedication happens. Robby had asked if he could start looking for a mower for that area. Sam said he could start shopping around and getting prices.

Robby asked if the grass in the island on Rhino Drive could be eliminated. As it is not a stormwater issue, we could put decorative stone in the island instead of getting a push mower to cut the grass.

2024 paving work

Robby wanted to verify with the Board that paving our parking lot was going to be in the budget with the street work. The Board agreed that yes, it is already budgeted and to put it on the list.

SECRETARY- TREASURER'S REPORT

Payment of the bills

General Fund

A motion was made by Sam Kemmerer to pay Check #11263 to Check #11301 including the EFTs in the amount of \$206,954.96 Scott Brinker seconded the motion. Motion carried unanimously.

State Fund

No checks

Light Fund

A motion was made by Sam Kemmerer to pay Check #2167 in the amount of \$764.22 Scott Brinker seconded the motion. Motion carried unanimously.

Richmond Township Sewer Fund

A motion was made by Sam Kemmerer to pay Check #3162 to Check #3170 including EFTs in the amount of \$23,020.38 Scott Brinker seconded the motion. Motion carried unanimously.

Walnuttown Fire Escrow

A motion was made by Sam Kemmerer to pay Check # 2172 in the amount of \$741.00 Scott Brinker seconded the motion. Motion carried unanimously.

Virginville Fire Escrow

A motion was made by Sam Kemmerer to pay Check #2172 in the amount of \$741.00 Scott Brinker seconded the motion. Motion carried unanimously.

CHAIRMAN'S REPORT

Nothing to report.

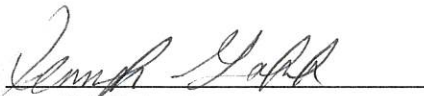
PUBLIC PARTICIPATION - BUSINESS FROM THE FLOOR

It was asked if the Lyons Solar Farm was producing electric yet. Scott Anderson discussed that there are items at the site that has power but they are not permitted to export the power out yet. There are also huge dips in the road over on Weavers Road that need to be addressed. Scott mentioned that once the site is complete there will be a punch list of items that need to be addressed and that will be one of them.

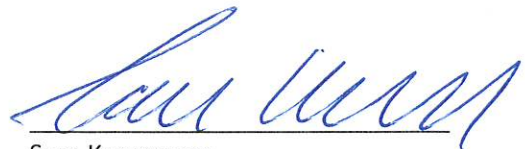
It was also mentioned that there is a fence that was put up by the solar farm that during the flooding rains is collecting debris and blocking the flow of water through the area. Who will be responsible for removing the debris and maintaining the area. Scott discussed that the Solar Farm will be responsible for all aspects of the area.

ADJOURNMENT

There being no further business, a motion was made by Sam Kemmerer to adjourn the meeting at 7:52 P.M. The motion was seconded by Sam Kemmerer. Motion carried unanimously.



Jennifer Galomb
Secretary-Treasurer, Richmond Township



Sam Kemmerer
Vice- Chairman, Richmond Township