

Richmond Township Board of Supervisors
Monthly Meeting
Monday, March 14, 2022
7:00 P.M. prevailing time

Vice- Chairman Sam Kemmerer called the Richmond Township Board of Supervisors' monthly meeting to order at 7:05 P.M. in the Richmond Township Municipal Building. The pledge of allegiance followed.

I. ROLL CALL

In attendance at this meeting were Supervisors Brian Wanner (late arrival), Sam Kemmerer and Scott Brinker; Jennifer Galomb, Township Secretary-Treasurer; Christopher Hartman, Esq., Solicitor; Scott Anderson; Township Engineer and Jeff Fiant; Kraft Code Services. Also in attendance were members of the Walnuttown Fire Company.

II. PUBLIC PARTICIPATION – AGENDA COMMENTS SESSION

None

III. APPROVAL OF MINUTES

A motion was made by Sam Kemmerer to approve the minutes of the February 14, 2022, Board of Supervisors monthly meeting, Scott Brinker seconded the motion. Motion carried unanimously.

IV. NEW BUSINESS

1.. Code Enforcement Report- Kraft Code Services

The Board acknowledged receipt of the Code Enforcement Report dated February 25, 2022 for activity period of 01/23/2022- 02/19/2022. Jeff Fiant was present and he reviewed the report. He discussed that they had gone to court regarding violations at 330 Mine Rd and he believes they have agreed on an extension on time frame to remove the items from the property.

2. SEO Report- LTL Consultants Ltd.

The Board acknowledged the receipt of the SEO report dated March 3, 2022 for activity from February 2022.

3. Police Report from Sgt. Dale Ulshafer.

A member of the police department was at the meeting and reviewed the report.

4. Virginville Fire Company Report.

The Board acknowledged the monthly report from the fire company and had no questions.

5. Walnuttown Fire Company.

The Board acknowledged the monthly report from the fire company and had no questions.

6. Review and Motion to Approve Resolution 2022-11 Amending the Fee Schedule for Land Development Waiver.

Chris Hartman explained that this change is to provide a \$500.00 fee for review of waiver requests, as it does require expenditure of effort by the Township Engineer. This money would be put in an escrow so if the fees involved in the waiver request is not consumed, there would be a refund available. If it would exceed the \$500.00 (they would be billed for that additional amount. A motion was made by Sam Kemmerer to approve the resolution, Scott Brinker seconded the motion. Motion carried unanimously.

7. Review the Solar Farm Height Zoning Ordinance and Motion to Advertise.

Chris Hartman had recommended the Board authorize advertising of a public hearing in consideration of enactment at the April 11, 2022 Board meeting. The Planning Commission has already given the recommendation that the Board authorize this to happen. A motion was made by Sam Kemmerer to authorize advertising, Scott Brinker seconded the motion. Motion carried unanimously.

V. OLD BUSINESS

1. Discuss any progress of the Lenhartsville Road Tolling Litigation.

Chris Hartman discussed that there is more procedural business to be done and there will be arguments on pending motions on May 16, 2022. Hopefully after that we will see progress and he will report back with information.

2. Discuss progress on Jay's Auto Escrow Release.

Chris Hartman stated that he sent a letter to Jawad Ahmad letting him know that the Board rejected his land development plan. He stated that if he doesn't file an appeal, the Board will refund the remaining of the escrow balance, but that won't happen until April's Board meeting. There was another person that was interested in the property but was not interested in the plans that Jawad had.

3. Emergency Access Road at Willow Crest Development

Jen advised the Board that the roadcrew had installed chains back on the poles, restricting access to the road. There have been no calls or complaints regarding it so far.

4. Discuss Progress on Crosswalk at Willow Crest School.

Scott explained that he looked at the land development plans and he reached out to Grande Construction and it does specify that there are supposed to be crosswalk signs to be posted. Grande is planning on going out in the next week or two and put up the signs and then when the weather clears up, they will paint the lines for the crosswalk so that the project can finish by summer.

5. Update on Cost Recovery for Virginville Fire Company

Chris discussed that the Township already has an ordinance in place (#2017-02), that substantially covers what is already in the draft ordinance or alternative resolution that the fire company had provided us. The only part that needs to be considered is the Exhibit, which is a revised cost schedule that would be used. He recommended the Board allow Chris to prepare a resolution for adoption by the Board, amending the existing fee schedule and also sharing the comments from the meeting with the fire company. Brian expressed his concern to the fees as all the Township residents pay a fire tax for this and he doesn't want them being charged for these items. He asked Jen to reach out to the fire company and share the comments from the meeting so they can use it in their negotiations moving forward. A motion was made by Brian Wanner to have Chris prepare a resolution for next month's meeting for adoption, Scott Brinker seconded the motion. Motion carried unanimously.

VI. ENGINEER'S REPORT

1. Review and Motion to Accept the Land Development Waiver for East Penn Manufacturing

Scott discussed that East Penn is looking to build an addition on to the battery recycling center that would house an additional kettle for smelting. The area they are interested in is already paved and impervious. The Planning Commission had already reviewed the plans and had recommended the Board motion to accept the waiver. A motion was made by Sam Kemmerer

to accept the land development waiver, Scott Brinker seconded the motion. Motion carried unanimously.

2. Update on Conservation District MOU.

Scott discussed the changes to this years MOU were very minimal. Biggest changes were the electronic permits instead of paper and asking municipalities to have access to the counties website and to access forms electronically. A motion was made by Sam Kemmerer to approve the updated MOU, Scott Brinker seconded the motion. Motion carried unanimously.

IX. SOLICITOR'S REPORT

1. Review of Delinquent Sewer Account Collections - PAMS

The Board reviewed the Unpaid Bills Report received from PA Municipal Services for month of February and the list prepared by Attorney Mayfield. Chris explained that he sent a letter out to Lutz/Schaffer stating that the next step is either a sheriff sale to recoup the sewer costs or a payment plan that the Board can review at the next meeting.

Jason Kurtz has provided a payment plan for his delinquent sewer billing, which states he will pay 5 payments of \$495.11 for his balance of \$2475.55, as well as keeping current on regular sewer payments. Chris asked the board to make a motion to authorize him to prepare an agreement for Mr. Kurtz, with this payment schedule. A motion was made by Sam Kemmerer to authorize the Kurtz payment plan, Scott Brinker seconded the motion. Motion carried unanimously.

X. STECKBECK ENGINEERING – SCOTT RIGHTS, P.E.

1. Review and Motion to Approve 2021 Annual Chapter 94 Waste Load Management Report

The Board reviewed the Walnuttown Chapter 94 Report and a motion was made by Sam Kemmerer to approve the report, Scott Brinker seconded the motion. Motion carried unanimously.

The Board reviewed the Virginville Chapter 94 Report and a motion was made by Sam Kemmerer to approve the report, Scott Brinker seconded the motion. Motion carried unanimously.

There is a meeting at the Maxatawny Township Municipal Authority for the possibility of additional capacity that Scott Rights would like to attend if the Board is interested. After a discussion on how it we will get billed and what it will cost to attend. A motion was made by Sam

Kemmerer to have Scott Rights attend the meeting; Scott Brinker seconded the motion. Motion carried unanimously.

XI. MISCELLANEOUS BUSINESS

None.

XII. ROADMASTER'S REPORT

Roadwork Report

The board reviewed the roadwork report submitted by the Roadmaster.

Bid Specs for the Dodge/Ram 5500

The bid specs for the Dodge/Ram 5500 have been advertised in the Reading Eagle. A motion was made by Sam Kemmerer to have a special meeting on Thursday, March 24, 2022 at 3:30 to open all bids, Scott Brinker seconded the motion. Motion carried unanimously.

Quotes for New Roof and Parking Lot at Township Building.

Sam mentioned that he is going to send RFQ's out for replacement of the Township roof. He would like to price it 3 different ways, shingled, conventional steel and standing seam. Once we are ready it will be advertised.

Review Quotes for Bathroom Update

The board reviewed the quotes for the bathroom and Jeff Fiant made mention that the measurements have changed for ADA compliance since last year and the drawings that we have needs to be updated. Jeff is going to take the drawings back to the engineer and discuss.

XIII. SECRETARY - TREASURER'S REPORT

1. Payment of the Bills

General Fund

A motion was made by Sam Kemmerer to pay Check #10290 to Check #10338 including the electronic fund transfers in the amount of \$114,979.27 Scott Brinker seconded the motion. Motion carried unanimously.

State Fund

A motion was made by Sam Kemmerer to pay Check# 2113 in the amount of \$6,099.56 Scott Brinker seconded the motion. Motion carried unanimously.

Light Fund

A motion was made by Sam Kemmerer to pay Check# 2145 in the amount of \$670.11 Scott Brinker seconded the motion. Motion carried unanimously.

Richmond Township Sewer Fund

A motion was made by Sam Kemmerer to pay Check #2926 - #2935 including the electronic fund transfer in the total amount of \$19,837.76 Scott Brinker seconded the motion. Motion carried unanimously.

Walnuttown Fire Escrow

A motion was made by Sam Kemmerer to pay Checks #2145 in the amount of \$769.00 Scott Brinker seconded the motion. Motion carried unanimously.

Virginville Fire Escrow

A motion was made by Sam Kemmerer to pay Checks #2146 in the amount of \$769.00 Scott Brinker seconded the motion. Motion carried unanimously.

Virginville Sewer PennVest Account

A motion was made by Sam Kemmerer to approve the electronic fund transfer loan payment in the total amount of \$ 2,901.57. Scott Brinker seconded the motion. Motion carried unanimously.

Municipal Liquid Fuels

Jen told the Board that payment was received in the amount of \$199,276.11 for the Townships portion of the liquid fuel's payment.

XIV. CHAIRMAN'S REPORT

Brian Wanner had asked for an update on the equipment installation for our virtual meetings. Equipment is being installed tomorrow and will be up and running hopefully by next meeting.

XV. PUBLIC PARTICIPATION - BUSINESS FROM THE FLOOR

None

XVI. ADJOURNMENT

There being no further business, a motion was made by Sam Kemmerer to adjourn the meeting at 8:40 P.M. The motion was seconded by Scott Brinker. Motion carried unanimously.

Jennifer Galomb
Secretary-Treasurer, Richmond Township

Brian S. Wanner
Chairman, Richmond Township